



# Inner West Community Committee

Armley, Bramley & Stanningley, Kirkstall

**Meeting to be held in Milford Sports Club Beecroft Street, Leeds, LS5 3AS**  
Tuesday, 2nd July, 2024 at 6.00 pm

**Councillors:**

- |               |                            |
|---------------|----------------------------|
| L Cunningham  | - Armley;                  |
| A Parnham     | - Armley;                  |
| A Smart       | - Armley;                  |
| T Hinchcliffe | - Bramley and Stanningley; |
| A Rae         | - Bramley and Stanningley; |
| K Ritchie     | - Bramley and Stanningley; |
| H Bithell     | - Kirkstall;               |
| A Rontree     | - Kirkstall;               |
| F Venner      | - Kirkstall;               |





Agenda compiled by: Debbie Oldham  
Governance Services, Civic Hall, LEEDS LS1 1UR

Head of Locality Partnerships – Liz Jarmin Tel: 0113 37 89035

*Images on cover from left to right:*

*Armley - Armley Mills; Armley Library (old entrance)*

*Bramley & Stanningley - war memorial; Bramley Baths*

*Kirkstall – Kirkstall Leisure Centre; deli market at Kirkstall Abbey*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-'</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM / COMMUNITY FORUMS</b></p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES - 12TH MARCH 2024</b></p> <p>To receive the minutes of the previous meeting held on 12<sup>th</sup> March 2024, for approval as a correct record.</p>	7 - 14
8			<p><b>MATTERS ARISING</b></p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p><b>COMMUNITY COMMITTEE APPOINTMENTS 2024/2025</b></p> <p>The report of the City Solicitor is to note the appointment of Councillor Alice Smart as Chair of the Community Committee for 2024/25 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / the appendices.</p>	15 - 26
10			<p><b>APPOINTMENT OF CO-OPTES TO COMMUNITY COMMITTEES</b></p> <p>This report invites Members to give consideration to appointing co-optees to the Community Committee for the duration of the 2024/25 municipal year.</p>	27 - 30
11			<p><b>INNER WEST COMMUNITY COMMITTEE FINANCE REPORT</b></p> <p>This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2024/25.</p>	31 - 44
12			<p><b>INNER WEST COMMUNITY COMMITTEE UPDATE REPORT</b></p> <p>The report of the Head of Locality Partnerships brings to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue</p>	45 - 62
13			<p><b>COMMUNITY COMMITTEE YOUTH SUMMIT/YOUTH ACTIVITY FUND CONSULTATION REPORT</b></p> <p>The report of the Head of Locality Partnerships provides the Outer North West Community Committee with an update on the Community Committee Youth Summit and an update on the Youth Activity Fund Consultation.</p>	63 - 72

Item No	Ward/Equal Opportunities	Item Not Open		Page No
14			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>The next meeting is scheduled for Tuesday 3<sup>rd</sup> September 2024, at 6pm.</p> <p><b>THIRD PARTY RECORDING PROTOCOL</b></p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

## INNER WEST COMMUNITY COMMITTEE

TUESDAY, 12TH MARCH, 2024

**PRESENT:** Councillor A Smart in the Chair

Councillors H Bithell, C Gruen,  
T Hinchcliffe, J McKenna, A Parnham,  
K Ritchie, A Rontree and F Venner

### **CO-OPTED MEMBERS PRESENT**

Stephen McBarron, Steve Harris and Mark Rollinson.

#### **37 Appeals Against Refusal of Inspection of Documents**

There were no appeals against refusal of inspection of documents.

#### **38 Exempt Information - Possible Exclusion of the Press and Public**

There were no exempt items.

#### **39 Late Items**

A formal late item was added to the agenda with the approval of the Chair. The late item was a report for the Kings Award for Voluntary Service and the Kings Award for Enterprise Schemes. Minute no. 45 refers.

#### **40 Declaration of Interests**

Cllr Rontree declared an interest in relation to Agenda Item 9 Finance Update Report, as he is a member of the Kirkstall Festival Committee, who had applied for funding.

#### **41 Apologies for Absence**

Apologies for absence were received from the following:

- Lorraine Cooper – Co-opted Member for Armley
- Catherine Pearson – Co-opted Member for Armley
- Jonathan Butler – Co-opted Member for Bramley & Stanningley
- Tamsin MacDonald – Co-opted Member for Kirkstall

#### **42 Open Forum / Community Forums**

On this occasion there were no members of the public who wished to speak.

#### **43 Minutes - 21st November 2023**

**RESOLVED** – That the minutes of the previous meeting held on 21<sup>st</sup> November 2023, be approved as a correct record.

#### **44 Matters Arising**

It was noted that at the previous meeting Members had made a request to find out what had happened to cinema equipment, which had been purchased by the Community Committee. The Locality Officer offered to investigate this matter and report back to Members.

#### **45 King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes**

The report of the Head of Locality Partnerships introduced a report that provided information regarding the King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes.

The report asked members to identify groups/organisations who might qualify for the schemes and explore whether there are any ways the Lieutenancy can help the committee in the work they do with the local community.

The Deputy Lieutenant for West Yorkshire attended the meeting and explained that the cost of applying for the award is free, and the lieutenancy are looking at liaising with local community groups and organisations. Members were asked to provide any local group names, and/or contact details to the lieutenancy, so they can get in contact with them and provide them with some information regarding the award, as well as the criteria.

The award is not easily obtained and provides organisations and businesses the use of the logo on all correspondence and use for their own benefit. The award is seen as a 'prestige' and will potentially help organisations and groups obtain additional funding from other sources, they receive a certificate and glassware, and the award is for the lifetime of the group or organisation.

Organisations such as DAZL Dance and Friends of Roundhay Park have previously won the award.

Members were asked to get in contact with Ms Baker if they had any organisations and groups in mind for the lieutenancy to contact, to recognise the work of organisations and groups across Leeds.

It was noted that the groups or organisations could have paid staff but must be predominately led by volunteers. The group or organisations must have been running for 3 years.

The application is online, and assistance can be given by the lieutenancy to complete the application. They should be nominated by a beneficiary, and they should also have 2 letters of support. If they were not success in this round, they had to wait for 3 years before applying again.



For the Kings Award for Enterprise should be able to show they meet the criteria for international trading, innovation, social mobility and sustainability. They keep the award for 3 years.

Ms Baker can be contacted on the following email: [susan.baker@ntlworld.com](mailto:susan.baker@ntlworld.com) and/or at the following address: West Yorkshire Lieutenancy Office, Bowcliffe Hall, Bramham, Wetherby, LS23 6LP.

The scheme is open from 1<sup>st</sup> June 2024 until 15<sup>th</sup> September 2024.

**RESOLVED** – To note the verbal update and comments during discussion of this item.

#### **46 Inner West Community Committee Finance Report**

This report updated the Community Committee on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24.

The Locality Officer presented the report highlighting the following points:

- Paragraph 10 in relation to the Subsidy Control Act 2022, was highlighted for information. It was noted that a briefing session would be provided for Members.
- Members were informed of a 15% cut in funding for Wellbeing and Youth Activity Fund for 2024/25.
- The Wellbeing Fund had a remaining balance of £18,794.70 A full breakdown of the projects was listed in Table 1
- Members were requested to give consideration on applications for the Wellbeing Fund and the Youth Activities Fund as set out at Paragraph 22 of the submitted report.
- It was noted that since the last meeting on 21<sup>st</sup> November 2023, there had been 1 project approved by delegated decision notice for:
  - Armley Leisure Centre Youth Space - £7,945.00
- No projects had been declined since the last meeting.
- Monitoring information had been provided at Paragraphs 26-30 of the report, in relation to YMCA's project "Community Youth Worker" which had been funded by the Community Committee.
- The Youth Activity Fund has a remaining balance of £12,191.03. A breakdown of projects was listed in Table 2.
- Information on projects in relation to Small Grants was set out in Table 3 and community skips provided by the Community Committee were shown in Table 4.
- The Inner West Community Committee has a capital budget of £4,892.83 available to spend. Information was summarised for Members in Table 5.
- The Community Committee currently has £69,498.13 available to spend. A list of projects funded to date was set out at Table 6.

At this point in the meeting Cllr Rontree declared an interest as he is a member of the Kirkstall Festival Committee. He provided some information when requested by Members but took no part in the decision making on this application.

Members discussions included:

- Request for the Wellbeing figures to be checked that had been submitted in the report.
- It was acknowledged that Bramley and Stanningley and Kirkstall had applied for large amounts of CIL money towards projects in the wards. It was suggested that Armley should also apply for CIL money for a large project which they had suggested at the November meeting.
- Ring-fenced funding was proposed to be approximately £7,000 per ward. This could be used for applications in relation to Christmas Lights and Trees. Applications for these would be brought to the June meeting.
- It was suggested that the General Advice Worker funded by Kirkstall be invited to a future meeting for an update of the work they were involved in.
- A lengthy discussion took place in relation to the funding of Kirkstall Festival, which was proposed to receive funding from all three wards.
  - It was suggested that communication in relation to the event should be delivered to all three wards, so the whole Inner West community were aware of the event.
  - Data was to be capture in relation to how many people attended from each ward.
  - The event should look to change its model and become more self-sufficient for future years.
  - It was noted that initially Bramley and Stanningley and Armley Ward Councillors had not been in favour of providing funding for this event. However, after hearing more information and that the Kirkstall Festival Committee would take on board the suggestions made by Members. All Armley, Bramley and Stanningley Members were of the view that funding should be given, with the exception of Cllr Mckenna who remained of the view that this should not be funded by Armley Ward.
- It was suggested by Members that Interplay Theatre Trust should be invited to a future meeting, to provide more information including data for attendance from each of the wards.
- More details were requested in relation to the application for Wellbeing in Nature including action days and location of events.
- Dates for the Breeze events were requested.

**RESOLVED** – That:

- a. Details of the Wellbeing Budget position (Table 1) be noted.
- b. Wellbeing proposals for consideration and approval (paragraph 22)

Determination of applications:

Organisation	Project	Amount	Wards	Determination
LCC – Climate,	Tennis Court	£10,876.64	Kirkstall	Approved

Energy and Green Spaces (CEG)	Improvements – Burley Park	CIL		
LCC – Climate, Energy and Green Spaces (CEG)	Stanningley Park MUGA Resurfacing	£36,000.00 CIL	Bramley & Stanningley	Approved
LCC Youth Service	Bramley Moorside Youth Group (Moorside Tara Rent)	£1,470.00 Wellbeing	Bramley & Stanningley	Approved
Better Leeds Communities	Inner West Generalist Advice Service	£21,947.35 (£7,315.79 per ward) Wellbeing	Armley, Kirkstall, Bramley & Stanningley	Approved
Kirkstall Art Trail	Kirkstall Art Trail 2024	£4,000.00 Wellbeing	Kirkstall	Approved
Kirkstall Festival Committee	Kirkstall Festival 2024	£8,000.00 (£5,000.00 from Kirkstall, £1,500 from Armley, £1,500.00 from Bramley and Stanningley) Wellbeing	Armley, Kirkstall, Bramley & Stanningley	Approved
LCC Youth Service	Kirkstall School Transition Club	£2,215.00 Wellbeing	Kirkstall	Approved
The Conservation Volunteers	Wellbeing in Nature	£8,241.00 (£2,747.00 per ward) Wellbeing	Armley, Kirkstall, Bramley & Stanningley	Approved
Friends of Armley and Gotts Park	Community Events in Armley and Gotts Park	£2,935.56 Capital	Armley	Approved
LCC Youth Service	Armley Basketball Project	£3,120.00 YAF	Armley	Approved
LCC Youth Service	Bramley Youth Clubs	£1,200.00 YAF	Bramley & Stanningley	Approved
Dance Action Zone Leeds	DAZL Bramey Dance Programme 2024	£3,861.00 YAF	Bramley & Stanningley	Approved
Interplay Theatre Trust	LS12 - Creative	£12,450.00 YAF	Armley, Bramley & Stanningley	Deferred for more information
LCC Breeze	Breeze in the Park Event 2024	£11,400.00 (£3,800.00	Armley, Kirkstall,	Approved

Draft minutes to be approved at the meeting to be held on Date Not Specified

	– Inner West (Bramley, Armley, Kirkstall)	per ward) YAF	Bramley & Stanningley	
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- c. Details of the projects approved via Delegated Decision (paragraph 23) be noted.
- d. Monitoring information of its funded projects (paragraph 27) be noted.
- e. Details of the Youth Activities Fund (YAF) position (Table 2) be noted.
- f. Details of the Small Grants & Skips budget Budget (Tables 3 & 4) be noted.
- g. Details of the Capital Budget (Table 5) be noted.
- h. Details of the Community Infrastructure Levy Budget (Table 6) be noted.

#### **47 Inner West Community Committee Update Report**

The update report brought to Members' attention the work the Communities Team had been engaged in, based on the priorities identified by the Community Committee.

Members were advised of the update from Employment and Skills set out in the report at Paragraphs 20-69.

The Community Committee Champions provided the following updates:  
*Children and Families*

This sub-group had recently changed the way it operated, and now focused on themes which had been provided by Members of the Committee. The first theme had been in relation to housing specifically looking at overcrowding and homelessness and the effect on a child's education, outcomes and wellbeing.

A meeting had taken place with the Executive Members and officers to discuss the band system for housing priority and see if this could be amended. A positive email had been received from the Chief Housing Officer, and this was read out to the Committee. It was the view that that this was encouraging as it had encouraged reflection, analysis, and debate about the matter, and this had been initialised by the sub-group.

The Committee were informed that due to the review of the Community Committees a clearer role for the Children and Families Champion was to be rolled out across all Community Committees and this Community Committee had led that.

#### *Employment and Skills*

The information in the Update Report showed that Armley and Bramley were listed high in the areas of deprivation and NEET.

Members were informed of a scheme at the West SILC for a new post 16 site to offer employment through IKEA to retro fit a space, learning skills to become employable. Members were encouraged to visit.

Leeds West Academy were also providing alternative provision for those who wished to work in the building industry. However, for pupils to gain access to an apprenticeship they needed Maths and English GCSE.

It was a suggestion that the sub-group may wish to focus on this area. Cllr Ritchie, Disability Champion said there are events and Job Fairs which look at access to employment for all.

It was noted that the Children and Families Scrutiny Board are scrutinising EHCP's and how they are completed.

#### *Environment*

The sub-group is due to meet next month. It was noted there is a pilot scheme to look at reducing indoor pollution, which can exacerbate conditions such as asthma.

#### *Community Safety*

The sub-group is to meet on 27<sup>th</sup> March at 10.00am via MS Teams. Subjects for discussion would include:

- Neighbourhood Watch
- Prevention of graffiti
- Cold Calling Zones
- Pub Watch

**RESOLVED** – To note the content of the report and information provided at the meeting.

#### **48 Dates, Times and Venues of the Community Committee for 2024/2025**

The report of the City Solicitor requested Members to consider agreeing the proposed Community Committee meeting schedule for the 2024/2025 municipal year.

The proposed Community Committee meeting dates were set out at Paragraph 5 of the submitted report.

**RESOLVED** – To agree the following dates and times for the Inner West Community Committee for municipal year 2024/25:

- Tues, 2 Jul 24, 6pm
- Tues, 3 Sept 24, 6pm
- Tues, 19 Nov 24, 6pm
- Tues, 4 Mar 25, 6pm

## **CLOSING COMMENTS**

It was acknowledged that this meeting would be the last Community Committee for Cllr Gruen and Cllr McKenna, as they were stepping down at the next election.

The Committee gave them a round of applause for the hard work they had done in the Inner West Community area.

*The meeting concluded at 19:50*



**Report of: City Solicitor**

**Report to: Inner West Community Committee, [Armley, Bramley & Stanningley and Kirkstall]**

**Report author: Debbie Oldham**

**Tel: 0113 3788656**

**Date: 2<sup>nd</sup> July 2024**

**For decision**

## **Community Committee Appointments 2024/2025**

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### **Purpose of report**

- 1 The purpose of this report is to note the appointment of Councillor Alice Smart as Chair of the Community Committee for 2024/25 as agreed at the recent Annual Council Meeting, and to invite the Committee to make appointments to those positions detailed in section 6 / the appendices. Members are also asked to consider the appointment of a Deputy Chair whilst Cllr Smart is on maternity leave.

### **Main issues**

#### **Noting Appointment of Community Committee Chair for 2024/25**

1. Members are invited to note the appointment of Councillor Alice Smart, as Chair of the Community Committee for 2024/25, as agreed at the recent Annual Meeting of Council.

#### **Appointments to Outside Bodies including Cluster Partnerships and Local Care Partnerships**

2. General Purposes Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 is the current schedule of organisations as delegated to the Community Committee.
3. Most recently, Member Management Committee agreed in 2019 that appointments to Local Care Partnerships be delegated to Community Committees for determination.

### **Appointments to Community Committee ‘Champions’**

4. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

### **Appointment to Corporate Parenting Board**

5. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

### **Schedule of Appointments**

6. The Committee is invited to review the details in the table below together with the accompanying information which follows / is appended, and determine appointments for the 2024/25 municipal year:

<b>Organisation / Outside Body</b>	<b>No. of Places</b>	<b>Current Appointee(s)</b>
<b>Outside bodies</b>		
Bramley Poors Allotment Trust	1	Cllr K Ritchie
<b>Families and Children’s Clusters</b>		
Bramley	1	Cllr K Ritchie
ACES	1	Vacant (Former Cllr McKenna)
Headingley/ Kirkstall	1	Cllr H Bithell
<b>Local Care Partnerships</b>		
West Leeds Local Care Partnership	1	Cllr K Ritchie
Armley Local Care Partnership (Bramley, Wortley, Middleton seat)	2	Cllr K Ritchie Cllr A Parnham
<b>Champions</b>		
Employment, Skills and Welfare	2	Cllr T Hinchcliffe Vacant (Former Cllr McKenna)



Children's Services	2	Cllr Bithell Vacant (Former Cllr Gruen)
Health, Wellbeing & Adult Social Care	2	Cllr K Ritchie Cllr A Parnham
Environment & Community Safety	2	Cllr A Rontree Cllr T Hinchcliffe
Corporate Parenting Board	2	Cllr Bithell Vacant (Former Cllr Gruen)

## Options

### Outside Bodies

7. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within the table at section 6 / the appendices. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 8-13:
8. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder<sup>1</sup> either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
9. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
10. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
11. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
12. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations, as the Committee feels appropriate.
13. Any appointments to those Outside Bodies detailed in the appendices / section 6 which are made by the Committee at today's meeting are subject to General Purposes

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<sup>1</sup> For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

Committee approving at its first meeting of the municipal year that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

### **Local Care Partnerships**

14. Local Care Partnerships (LCPs) bring health and care providers together with other partners and local communities to improve people's experience of care to be more personalised and joined up. The second purpose is to tackle the health inequalities that exist both within local communities and across Leeds. LCPs are aligned to Primary Care Network boundaries; NHS funded collaborations of GP practices working together locally to share resources and extend their offer. Further information on Local Care Partnerships and their current priorities can be found on their website: [www.leedslcps.org.uk](http://www.leedslcps.org.uk)
15. From July 2019 forwards Community Committee meetings agreed individual arrangements for representation from Members at LCP meetings. Members raised that representation on LCPs could helpfully be aligned with the existing Community Committee Health Champion role for some committees, as well as consider how wider elected members were included. Community Committees recognised there were already good relationships in place between some Members and individual GPs but that the picture varied significantly from GP practice to GP practice.
16. In previous years, appointments to LCPs have been made using a 'best fit' approach to membership, mapping the geography of LCPs to Community Committee boundaries. Appendix 2 captures this best fit. Frequency of meetings varies from one LCP to another (current arrangements are captured in Appendix 2). Whilst some meet monthly, increasingly partners come together on a bimonthly or quarterly basis with working groups in between. All LCPs also have working groups or task and finish groups to take forward their key priority strands of work. During COVID, meetings were virtual which has resulted in a greater breadth of partners being able to attend and contribute regularly. This includes participation by Members. Moving forward, to strike a balance between attendance and ability to network and strengthen local relationships, the LCPs have moved to a model of a mix of in person meetings (at least three per year per LCP) and online meetings (mainly by Teams, some by Zoom).
17. Members are an integral part of LCPs and it is requested that the links between LCPs and Community Committees are retained and strengthened. Community Committees are therefore requested to nominate members to those LCPs aligned to their Committee.

### **Community Committee 'Champions'**

18. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
  - To provide local leadership and champion the agenda at the Community Committee;
  - To represent the Community Committee at relevant meetings, forums and local partnerships;
  - To build links with key services and partners;

- To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues;
  - To maintain an overview of local performance; and
  - To consult with the Community Committee and represent local views as part of the development and review of policy.
19. As set out in the Constitution, the Community Committee is invited to appoint to the Community Lead Member roles detailed in section 6.
20. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting 2 of the roles namely:
- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
  - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.
21. Further to this, the Champions’ Role Profile, as ratified at the Community Committee Chairs’ Forum in 2022 and as previously presented to Community Committees is detailed below for information:

- Lead on the oversight and delivery of a themed programme work across the Community Committee Area
- Work with elected colleagues, partners and local people to drive improvements across the committee area within the remit of the Champion theme
- To provide regular updates to the Community Committee and bring any emerging or priority issues relating to the theme to the attention of the committee
- To chair themed sub-groups, and where appropriate provide oversight on requests for grant funding relevant to the theme
- To lead on the dissemination of information and raise awareness of agreed issues relating to the theme
- Provide political influence in the delivery of the theme in the committee area
- To work with the relevant Executive Member and other themed champions across the city to address city wide priorities associated with the theme
- Support the development of local and cross committee themed projects where appropriate
- Attend and represent the Community Committee at themed events and other activities as appropriate

### **Corporate Parenting Board**

22. Under the Children’s Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
23. Executive Board has previously agreed a clear framework for the corporate parenting role in Leeds which is set out in the Leeds Corporate Parenting Strategy 2021 - 2024. This includes ensuring a core group of councillors with a special

interest in leading the work on Corporate Parenting – who are nominated to the 'Corporate Parenting Board'. This Corporate Parenting Board includes representation from each of the 10 Community Committees alongside partners from relevant statutory and third sector organisation, and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.

24. In 2021 Leeds published the City's Corporate Parenting strategy which sets out the priorities for ensuring that our children in care and care leavers receive the highest quality services and support. This strategy is overseen by our Corporate Parenting Board, which also ensures that our 'Promises' to children in care and care leavers are delivered. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives on the board are expected to link back to their Community Committee and champion the importance of effectively supporting the work of the board. The Corporate Parenting Board is an important partnership within the overall framework of support and accountability for looked after children's services and is chaired by the relevant executive member.
25. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the forthcoming municipal year and to promote attendance and engagement with the Corporate Parenting Board. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.
26. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to make the relevant officers aware.

### **Children's Services Cluster Partnerships**

27. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Leeds Children and Young People's Partnership arrangements.
28. They aim to:
  - enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
  - build capacity to improve the delivery of preventative and targeted services to meet local needs;
  - create the conditions for integrated partnership working at locality level;
  - promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.
29. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).
30. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April

2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.

31. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.
32. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

## **Corporate considerations**

### **a. Consultation and engagement**

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

### **b. Equality and diversity / cohesion and integration**

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities.

### **c. Council policies and city priorities**

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's policies and priorities.

### **d. Legal implications, access to information and call in**

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

If a Councillor is nominated to an Outside Body by the Council then that Councillor receives full indemnity from the Council. For example should someone attempt to take civil action against a Councillor personally in their role as a Council appointed trustee/director of an Outside Body; then the Council would cover the cost of defending the action against that Councillor, and if the action were successful the Council would cover any compensation which the Councillor had to pay. The only exceptions to this are for “fraud, or other deliberate wrongdoing or recklessness”, or for a criminal offence (although the indemnity would cover defending criminal proceedings, if no conviction resulted). The indemnity applies to a company, trust, or charity and whether a Councillor is nominated as a director or trustee. If a Member becomes a trustee or director but has not been nominated by the Council, then the indemnity will not apply, and the Member should check that the trust, company etc. has got appropriate insurance cover for its trustees/directors.

#### **e. Risk management**

In not appointing to those Outside Bodies listed within the report, there is a risk that the Council’s designated representation on such organisations would not be fulfilled.

### **Conclusion**

33. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendices.

### **Recommendations**

34. The Community Committee is asked to consider and confirm appointments to those positions detailed in section 6 / the appendices, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
35. The Committee is also invited to note the appointment of Councillor Alice Smart, as Chair of the Community Committee for the duration of 2024/25, as agreed at the recent Annual Meeting of Council, and the appointment of a Deputy Chair.

### **Background information**

- None

Appendix 1 - APPOINTMENTS TO OUTSIDE BODIES – INNER WEST COMMUNITY COMMITTEE

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Last App'mnt	Group	Lead Dept
Mary Jane Butler Trust	Yes	2	Jul-25	2	F Venner, H Bithell, (F Venner -Lead)	Y	4 Years	Jul-21	Labour	Legal and Democratic Services
Bramley Poors Allotment Trust	Yes	1	Jul-24	1	K Ritchie	Y	3 years	Jul-21	Labour	Legal and Democratic Services
Children & Families Cluster - Bramley	No	1	Jul-24	1	K Ritchie	Y	Annually	Jul-23	Lab	Children & Families
Children & Families Cluster - ACES	No	1	Jul-24	1	Vacant (former Cllr McKenna)	Y	Annually	Jul-23	Lab	Children & Families
Children & Families Cluster Headingley / Kirkstall	No	1	Jul-24	1	H Bithell	Y	Annually	Jul-23	Lab	Children & Families
West Leeds Local Care Partnership	No	1	Jul-24	1	K Ritchie		Annually	Jul-23	Lab	LCP
Armley Local Care Partnership (Bramley Wortley Middleton seat)	No	1	Jul-24	2	K Ritchie & A Pamham		Annually	Jul-23	Lab	LCP
				9						
Number of places		9								
Places held pending review		2								
Places currently filled		9								
Number of places to fill		7								
Number of Members in the Committee Area		9			Percentage of Members on the Committee					
Labour		8				89				
Green		1				11				
Liberal Democrat		0				0				
Conservative		0				0				
Total		9				100				

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APPENDIX 2 - Councillor Alignment to LCP areas

LCP		Suggested Community Committee Member Appointment
Seacroft, Cross Gates and York Road	Seacroft – quarterly, usually Tuesdays	Inner East
	York Road – meet monthly, first Tuesday morning of the month	Inner East and Outer East (Halton Moor and Cross Gates)
	Cross Gates – bimonthly, fourth Tuesday afternoons	Outer East
LS25/26	Garforth/Kippax/Rothwell – quarterly, for 23/24 these were themed marketplace and workshop events – detail for 24/25 to be determined	Outer East
		Outer South
Central	Central – quarterly, first Wednesday afternoon of the month	Inner North East
HATCH (Chapelton, Harehills, Richmond Hill & Burmantofts)	Meet monthly alternating between a business meeting and a themed workshop, Third Tuesday afternoons	Inner North East
		Inner East
Wetherby	Wetherby – quarterly, usually Wednesdays	Outer North East
Holt Park and Woodsley	Quarterly in person, second Wednesday morning	Inner North West
Leeds Student Medical Practice	Bimonthly – Third Tuesday afternoons	Inner North West
Otley and Aireborough	Quarterly – was Wednesday afternoons but we are now trying Friday mornings as this works for many partners and is often a quieter time for meetings	Outer North West
Inner South Communities (was known as Beeston & Middleton LCP)	Quarterly, second Wednesday afternoons	Inner South
Morley	Morley – bimonthly, midday, third Wednesday of the month	Outer South

APPENDIX 2 - Councillor Alignment to LCP areas

Armley	Armley – quarterly on second Tuesday mornings	Inner West
	Bramley, Wortley & Middleton – bimonthly midday fourth Wednesday	Inner West and Outer West
West Leeds	Pudsey and Bramley – quarterly fourth Thursday morning	Outer West



**Report of: City Solicitor**

**Report to: Inner West Community Committee, [Armley, Bramley & Stanningley and Kirkstall]**

**Report author: Debbie Oldham**

**Tel: 0113 3788656**

**Date: 2<sup>nd</sup> July 2024**

**For decision**

## **Appointment of Co-optees to Community Committees**

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### **Purpose of report**

1. This report invites Members to give consideration to appointing co-optees to the Community Committee for the duration of the 2024/25 municipal year.

### **Main issues**

2. In considering this issue, the committee is invited to have regard to the following rules associated with Community Committee co-optees:
3. Article 10 of the Constitution states that by resolution Community Committees may appoint or remove non-voting Co-opted Members who may participate in the business of the Community Committee.
4. The relevant Community Committee Procedure Rules state that:
5. Co-opted members may participate in the debate in the same way as Elected Members, (but will be non-voting members of the Committee).
6. No co-opted member shall be appointed for a period beyond the next Annual Meeting of the Council.
7. With regard to participation on financial matters, in line with Section 102(3) of the Local Government Act 1972, the procedure rules state that, 'Co-optees will not ...participate in (the) business of the committee which regulates or controls the finance of the area'. This

would preclude co-optees participating on matters such as Wellbeing funding applications for example.

## Options

8. Members are invited to give consideration to the possible appointment of the following nominees as co-opted members of the Community Committee for the duration of the 2024/25 municipal year:

9. Armley

- Catherine Hyde
- Rhea Bentley
- Lorraine Cooper
- Mark Rollinson

Bramley & Stanningley

- Jonathan Butler
- Stephen McBarron

Kirkstall

- Stephen Garvani
- Steve Harris
- Tamsin MacDonald

## Corporate considerations

### a. Consultation and engagement

This report provides Community Committee Members with the opportunity to formally consider the possible appointment of non-voting co-optees to the Committee for the remainder of the municipal year.

The provision of co-opted representatives on Community Committees enables representatives of the local community to engage in the Committee's decision making processes.

### b. Equality and diversity / cohesion and integration

In considering the appointment of co-optees, Members may wish to give consideration to ensuring that any co-options are representative of the neighbourhoods that the Community Committee covers.

### c. Council policies and city priorities

Co-opted representation on Community Committees, which enables representatives of the local community to engage in the decision making process is in line with the Council's Policies and City Priorities.

#### **d. Legal implications, access to information and call in**

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In a decision does not extend to those taken by Community Committees.

### **Conclusion**

10. Given the provisions within the Constitution regarding the appointment of co-opted representatives to Community Committees, the Community Committee is invited to determine the appointment of non-voting co-optees for the duration of the 2024/25 municipal year.

### **Recommendations**

11. The Community Committee is requested to approve the appointment of those proposed non-voting co-optees, as named within the report, for the duration of the 2024/25 municipal year, in order to support the work of the Committee.

### **Background information**

- Not Applicable

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**Report of:** Head of Locality Partnerships

**Report to:** Inner West Community Committee  
[Armley, Bramley & Stanningley, Kirkstall]

**Report author:** Patrick Mulcahy

**Date:** Tuesday 2<sup>nd</sup> July 2024

**For decision**

## Inner West Community Committee - Finance Report

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### Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2024/25.

### Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to

the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.

7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Inner West Community Committee this means that the money for the Armley, Bramley & Stanningley, Kirkstall wards will be administered by the Inner West Community Committee.
9. It was agreed at Inner West Community Committee on the 20<sup>th</sup> June 2018 that CIL monies for Armley, Bramley & Stanningley, Kirkstall would go where it is needed across the Inner West Community Committee area, to be decided by the elected members of the Inner West. Members will have mindfulness of the area where development is and local sensitivity around this.
10. Until the UK left the European Union, the EU's State Aid rules controlled how UK and discretionary EU funding was provided to enterprises and entities that engage in economic activities. Now the UK has left the EU, it is no longer bound by the State Aid rules and has developed its own domestic subsidy control regime, The Subsidy Control Act 2022. As the Subsidy Control Act 2022 has potential implications for the Community Committees as funding bodies, a 'subsidy control' assessment will be undertaken on all funding requests received by the Community Committees.
11. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
12. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
13. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
14. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to



take

such

decisions.

15. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
  - b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
  - c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.
16. As has been the case at the beginning of previous municipal years, the Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.
17. For the committee's awareness, urgent delegated decisions on wellbeing funding also covers small grant decisions. In agreement with the Executive Board Member for Communities, Community Committee Chairs & also in accordance with the communication that was sent out to all committees/Elected Members in March 2023, the approval threshold for small grants has now increased from the 1st April 2023; up to £1,000.00 per ward. This approach will ensure consistency in terms of administering small grants, in accordance with the committees' minimum conditions.
18. As has been the case at the beginning of previous municipal years, the Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.
19. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

### **Wellbeing Budget Position 2024/25**

20. The total revenue budget approved by Executive Board for 2023/24 was **£110,114.00**. **Table 1** shows a carry forward figure of **£104,638.03** which includes underspends from projects completed in 2023/24. **£82,737.95** represents wellbeing allocated to projects in 2023/24 and not yet completed. The total revenue funding available to the Community Committee for 2023/24 is therefore **£132,014.08**. A full breakdown of the projects approved or ring-fenced is available on request.
21. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place

within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

22. The Community Committee is asked to note that there is currently a remaining balance of **£76,097.51** A full breakdown of the projects is listed in Table 1 and is available on request.

**TABLE 1: Wellbeing revenue 2024/25**

	£			
Balance brought forward from previous year 2023/24	£104,638.03			
Less projects brought forward from previous year 2023/24	£82,737.95			
<b>TOTAL AVAILABLE: 2024/25</b>	<b>£132,014.08</b>			
<b>Ward Projects</b>				
	<b>Total:</b>			
		<b>Armley</b>	<b>B&amp;S</b>	<b>Kirkstall</b>
<b>Per ward carry forward + new allocation</b>				
Small Grants and Skips	£6,484.34	£ 970.00	£ 1,803.33	£ 3,711.01
Bramley Moorside Youth Group (Moorside Tara Rent)	£1,470.00	£ -	£ 1,470.00	£ -
IW Generalist Advice Service	£21,947.00	£ 7,315.66	£ 7,315.66	£ 7,315.68
Kirkstall Art Trail 2024	£4,000.00	£ -	£ -	£ 4,000.00
Kirkstall Festival 2024	£8,000.00	£ 1,500.00	£ 1,500.00	£ 5,000.00
Kirkstall School Transition Club	£2,215.00	£ -	£ -	£ 2,215.00
Wellbeing in Nature	£8,241.00	£ 2,747.00	£ 2,747.00	£ 2,747.00
Accessible Toilets in Bramley Shopping Centre	£8,500.00	£ -	£ 8,500.00	£ -
Hanging Baskets Day	£2,000.00	£ 2,000.00	£ -	£ -
<b>Total of schemes approved 2023/24</b>	<b>£137,735.95</b>	<b>£41,505.33</b>	<b>£59,150.25</b>	<b>£37,080.37</b>
<b>Balance remaining (Total/Per ward)</b>	<b>£78,776.75</b>	<b>£29,278.71</b>	<b>£21,037.53</b>	<b>£25,781.27</b>

**Wellbeing and Capital projects for consideration and approval**

23. The following projects are presented for Members’ consideration from 24/25 budget:

- 1) Project Title: ACTS Project (Active Commitment to Transition Safely)  
 Organisation: On The Verge UK CIC  
 Total Project Cost: £12,500.00  
 Amount requested from Wellbeing: £9,900.00  
 Wards Effected: Bramley and Stanningley  
 Project Description: The grant awarded will be used to fund the delivery of assemblies on the following topics: Weapons Awareness; Gangs; Online Safety; Joint Enterprise; Choice Time Adventure; Healthy Relationships; Behaviour; Positive Navigation; Reflect and Learn; Positive and Negative Peers; Authenticity and Credibility; Perspective Diversity; Engagement and Empathy; Cross-Cutting Issues; Education and Prevention.
  
- 2) Project Title: Armley Leisure Centre Youth Space  
 Organisation: LCC Communities Team (Interplay, Armley Leisure Centre, Barca, New Wortley Community Association, Youth Services)  
 Total Project Cost: £5,924.00

Amount requested from Wellbeing: £5,924.00

Wards Effected: Armley

Project Description: The Armley Leisure Centre Youth Space has been running as a pilot project since February 2024. The project has been hugely successful, reaching its capacity within just a few weeks, and young people have consistently attended the provision each week. The partnership therefore wants to continue the provision. This grant will fund the Youth Space to start up again in September 2024, following the summer holidays, and run until March 2025. During the school breaks the offer will run at a reduced level due to capacity with other holiday youth provisions taking place. The term time offer will take place over 26 weeks on Tuesdays, 5.30-7pm, and will involve a wide range of activities, including but not limited to various sports, art and crafts, drama and music. There will also be the possibility of young people accessing the facilities at the Leisure Centre as a reward for positive behaviour. The project will continue to engage up to 40 young people each week, aged 10-16 years old. The project will be delivered by at least one member of staff from Armley Leisure Centre, New Wortley Community Association, Barca, Interplay and Youth Services. This grant will be used to cover the staffing costs of Interplay, as well as other costs listed below. Armley Leisure Centre and Youth Services will support the project as part of their core offer, and Barca and New Wortley Community Association will use some of the funding they have through the Enhanced Youth Contract and Grant for Armley to cover their staff costs. This project will allow young people to continue enjoying the asset of Armley Leisure Centre which is intended for community use. It will also enable young people and youth workers to continue building positive relationships which is so important, as well as being a platform for young people to socialise and try new activities. Challenges with youth anti-social behaviour at the Leisure Centre persist, but the young people engaged in this are behaving positively in the youth provision and a good relationship has started to be built. We are hopeful this will have a positive impact on their behaviour at the centre at all times, and we have developed a 4 stage process for managing the anti-social behaviour alongside the Police, Anti-Social Behaviour Team, Capable Guardians Team and Leisure Centre staff.

3) Project Title: Community Engagement (Ringfence)

Organisation: LCC Communities Team

Total Project Cost: £750.00

Amount requested from Wellbeing: £750.00 (£250.00 per ward)

Wards Effected: Armley, Bramley and Stanningley and Kirkstall

Project Description: This grant will cover room bookings, refreshments etc.

4) Project Title: Youth Summit (Ringfence)

Organisation: LCC Communities Team

Total Project Cost: £2,250.00

Amount requested from Wellbeing: £2,250.00 (£750.00 per ward)

Wards Effected: Armley, Bramley and Stanningley and Kirkstall

Project Description: This grant will cover the costs for the 2024/25 IWCC Youth Summit.

5) Project Title: Kinder Leeds

Organisation: Barca Leeds

Total Project Cost: £2,000.00

Amount requested from Wellbeing: £1,000.00

Wards Effected: Bramley and Stanningley

Project Description: The grant will be used to create a free 'family fun day' in September at Left Bank Leeds, that aims to increase the kindness, compassion, and wellbeing of those attending by giving them access to creative stalls manned by multiple charities, and public/private organisations across the city of Leeds in three key areas.

- 6) Project Title: Take 3 Parenting Project  
 Organisation: Bramley Cluster Children and Family Services  
 Total Project Cost: £6,600.00  
 Amount requested from Wellbeing: £2,500.00  
 Wards Effected: Bramley and Stanningley  
 Project Description: The grant will be used to fund training for 9 Family Support Workers and a Targeted Service Manager in a programme called Take 3 Parenting. The training is currently scheduled for September 2024 and takes place over 3 days. The programme will enable our team to develop their current skills to support families with children aged between 10 and 18 years of age with both 1-1 targeted family work and peer group support.
- 7) Project Title: Bramley Festive Light Switch On Event  
 Organisation: LCC Breeze  
 Total Project Cost: £7,020.00  
 Amount requested from Wellbeing: £7,020.00  
 Wards Effected: Bramley and Stanningley  
 Project Description: To deliver Festive Light Switch on event in Bramley which will run as follows;
- Date: Monday 25th November 2024 (Friday 29th if it becomes available)
  - Event time: 5-7pm.
  - Venue: Bramley Shopping Centre
- 8) Project Title: IW ASB, Road Safety and Targeted Operations 2024-25  
 Organisation: WYP – West Leeds NPT  
 Total Project Cost: £4,980.00  
 Amount requested from Wellbeing: £4,980.00 (£1,660.00 per ward)  
 Wards Effected: Armley, Bramley and Stanningley and Kirkstall  
 Project Description: The grant will fund 20 x 8 hour overtime on rest day shifts.
- 9) Project Title: IW CCTV  
 Organisation: LeedsWatch  
 Total Project Cost: £6,000.00  
 Amount requested from Wellbeing: £6,000.00 (£2,000.00 per ward)  
 Wards Effected: Armley, Bramley and Stanningley, Kirkstall  
 Project Description: The grant awarded is to be used to fund CCTV camera's in the Inner West region. The funding to be used for the monitoring, maintenance, and BT fibre costs for these cameras - Ley lane X 2, Broadlea Grove, Broadlea Hill, Hawksworth Wood and Craqsie Rec.
- 10) Project Title: Armley Spring Market & Armley Festival 2024  
 Organisation: Armley Action Team CIC  
 Total Project Cost: £19,969.00  
 Amount requested from Wellbeing: £11,500.00 (Armley - £8,500.00, Kirkstall - £1,500.00, Bramley and Stanningley - £1,050.00)  
 Wards Effected: Armley, Bramley and Stanningley and Kirkstall  
 Project Description: The grant will be used to run Armley Festival in September 2024. It is a valued event that attracts around 3,000 attenders from Armley, Kirkstall, Bramley and Pudsey areas. Armley Festival provides a large-scale affordable cultural and community activity, a vital health/wellbeing engagement point, and it contributes to the local economy supporting businesses and the gig/cultural economy.

- 11) Project Title: Art Camp @ Shire Oak Primary school 2024/25  
Organisation: Art Camp UK  
Total Project Cost: £4,158.00  
Amount requested from Wellbeing: £4,158.00  
Wards Effected: Kirkstall  
Project Description: We'd like to offer 4 places each half term to the local schools and community for their most disadvantaged children to attend fully funded for three days each. At a discounted rate of £35 with a 10% discount, which equates to £31.50 per child
- 12) Project Title: Empower  
Organisation: New Wortley Community Association  
Total Project Cost: £16,100.00  
Amount requested from Wellbeing: £5,000.00  
Wards Effected: Armley  
Project Description: This grant will be used for the Empower project which is a crucial part of the wider Armley youth offer, including community led social action with young people, managed by New Wortley Community Association. Targeted work in the Armley ward over the last few years has revealed that young people are being exploited and groomed into criminality, and those working with young people have been able to identify those who are particularly at risk of this. Providing early intervention in the form of intensive and long-lasting support for these young people is key to reduce this risk. This is what the Empower project aims to do.
- 13) Project Title: Dance Through Mental Health and Improve Wellbeing  
Name of Group or Organisation: Purple Rain Dance  
Total Project Cost: £10,300.00  
Amount proposed: £5,000.00 (£2,560.98 from Armley, £2,439.02 from Bramley and Stanningley)  
Wards covered: Armley, Bramley and Stanningley  
Project Description: Over the past few years the COVID-19 guidelines in the UK have contributed to an inevitable incline in low self-esteem and depression in children. Children between the age of 3 and 17 who were previously free to engage in extracurricular activities and socialise with other children have been isolated away from their familiar realities. Our project will tackle this issue using the art of dance to encourage the children of our community to express themselves freely in a way suitable to do so. Dance has been scientifically proven to release chemical energies such as Oxytocin which improve mental health; self-esteem; body positivity and physical health. Children will be able to use our sessions as a safe space of escapism from the harsh realities of the COVID-19 effects and isolation. Whilst mental health of children is extremely important; another underlying issue amongst young people is overweight / obesity. Our project will provide children with a professional fitness experience which they can apply to their daily routine at home to maintain their physical health. The talents and achievements that children will make throughout our project will lead to competition opportunities. Participants will work as a team to meet these achievements; encouraged to make friends forming a family-like environment where they can express themselves confidently. In order to reach the children's needs, we have sent surveys around to grasp an understanding of who is interested in Dance and Express Yourself. Over 30 children have already expressed their interest and given contact details for follow up information. We will reach out to even more children by advertisement on social media where many young people engage in social and dance related activities (e.g Tik Tok; Instagram and Twitter).
- 14) Project Title: Bramley Figure Drawing and Portraiture Class  
Organisation: Bramley Open Arts Group  
Total Project Cost: £ 6,462.00

Amount requested from Wellbeing: £ 4,250.00 (Armley - £1,416.66, based on 9 attendees, Bramley and Stanningley - £2,046.30, based on 13 attendees, Kirkstall - £787.04, based on 5 attendees)

Wards Effected: Armley, Bramley and Stanningley, Kirkstall

Project Description: The purpose of the grant is to continue the work of the class into a second year. The funding will cover; Rent, Teacher Costs, Model Fees, Publicity, Art Materials, Management and Administration Fees, Paper, Refreshments.

15) Project Title: Living in Bigger Bodies

Organisation: LCC Youth Service

Total Project Cost: £ 5,068.00

Amount requested from Wellbeing: £ 3,780.00 (£1,260.00 per ward)

Wards Effected: Armley, Bramley and Stanningley, Kirkstall

Project Description: The aim of this project would be to start a group for 13 – 17-year-old young people, who experience life in a bigger body. This is a completely new project, that we plan to run weekly, from Milford Rugby Club. Day and time of project will be confirmed once funding is gained and current staffing within the team is assessed. The project will be a safe place for young people who experience life in a bigger body to engage in a youth group amongst people who experience life similarly to themselves. The project will run activities such as crafts, cooking, games, and some sports activities, which will be suggested by the young people and led by what they want. We will also be offering 3 in 1 trained youth workers who will be able to offer sexual health support to who we identified as being an at risk group

16) Project Title: New Wortley Festival 2024

Organisation: New Wortley Community Association

Total Project Cost: £ 3,000.00

Amount requested from Wellbeing: £1,500.00

Wards Effected: Armley

Project Description: New Wortley Community Association would like to hold its annual community Festival 2024. The event is scheduled to take place on Saturday 31st August 2023 on Jaily Field (Oak Road Recreation Ground).

17) Project Title: The V Word: Participation Programme

Organisation: Front Room Productions

Total Project Cost: £6,194.42

Amount requested from Wellbeing: £4,594.42

Wards Effected: Armley

Project Description: This project will address inequalities in women's health education via engagement in creative activity. A Participatory Programme will be delivered in Armley, in partnership with SHEnanigans and Interplay, adjacent to the development of a new stage musical 'The V Word'. 'The V Word' is being developed over the Summer/Autumn of 2024, by local writer Alice Barber and local Composers Claire O'Connor and Bay Bryan.

18) Project Title: Boxercise in partnership with KVDT

Organisation: LCC Youth Service/Kirkstall Valley Development Trust

Total Project Cost: £6,448.00

Amount requested from YAF: £5,160.00

Wards Effected: Kirkstall

Project Description: We plan to continue the running of Boxercise classes for Kirkstall young people ages 11 -14 taught by a professional coach and supported by youth work staff. The project has been running for the last 12 months successfully after original funding from community committee. The aim of the project is to bring healthy activity to the young people of

the area after originally consultation with local young people about what activities they want to see in their community. The sessions will continue to run from KVDT community hub St Stephen's church hall on Norman Street, every Friday at 4:30- 6pm during term times. The project will be staffed by a qualified youth worker from us, alongside KVDT staff and a qualified coach. Young people will make their own way to and from the sessions as the project has been planned to be as local as possible to allow easy access for the community.

24. Since the last Community Committee meeting on 12<sup>th</sup> March 2024, the following projects have been considered and approved by DDN:

- **Accessible toilets in Bramley Shopping Centre - £8,500.00**
- **Community events in Armley and Gotts Park (Purchasing of equipment for events) - £2,935.56**
- **Tennis Court Improvements – Burley Park - £10,876,64**
- **Stanningley Park MUGA resurfacing - £36,000.00**
- **NWCA – Strengthening local connections and centre refurb project - £9,160.00**
- **LS12 – Creative - £6,270.00**

25. The following projects are presented for Members' consideration from 24/25 budget:

### **Declined Projects**

26. Since the last Community Committee on 12<sup>th</sup> March 2024, 0 projects have been declined.

### **Monitoring Information**

27. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

28. Monitoring will be provided in the next report.

29. We have agreed to support activities that make people and place feel safer, we have done this by promoting a well-known community location as a safe space for local young people. We have improved young peoples knowledge of different topics, through issue based sessions such as healthy eating, smoking and vaping, drugs and alcohol and other topics. Young people in the area have also built closer relationships, making the area feel more like a community to different individuals.

30. Another aim was to support children and young people to be engaged, active and inspired. We did this by giving young people the chance to learn new sports, with qualified practitioners, developing their skills around different sports, and possibly sports they haven't tried before, in a more flexible and pressure free environment.

31. We agreed to promote healthy lifestyles and tackle health inequalities, we did this with a programme that has helped support young people in the community to make good choices and minimise risk-taking behaviours by promoting sexual health, minimising the misuse of drugs, alcohol & tobacco and reducing crime & anti-social behaviour.

### **Youth Activities Fund Position 2024/25**

32. The total available for spend in Inner West Community Committee in 2024/25, including carry forward from previous year, is **£83,067.63**.

33. The Community Committee is asked to note that so far, a total of **£25,851.00** has been allocated to projects, as listed in **Table 2**.

34. The Community Committee is also asked to note that there is a remaining balance of **£17,001.03** in the Youth Activity Fund. A full breakdown of the projects is available on request.

**TABLE 2: Youth Activities Fund 2024/25**

	Total allocation	Ward Split 8-17 Population		
		Armley 2,629 Young People	B&S 2,745 Young People	Kirkstall 1,657 Young People
Income 2024/25	£	£	£	£
Carried forward from previous year	<b>£52,406.63</b>	£20,259.25	£20,275.15	£11,872.23
Total available (including brought forward balance) for schemes in 2024/25	<b>£83,067.63</b>	£30,479.59	£30,495.48	£22,092.56
Schemes approved in previous year to be delivered this year	<b>£40,125.00</b>	£15,102.00	£19,953.60	£5,1560.00
Total available budget for this year 2024/25	<b>£42,825.03</b>	£15,377.59	£10,541.88	£16,932.56

Projects 2024/25	Amount requested from YAF	Armley	Bramley & Stanningley	Kirkstall
Armley Basketball Project	£ 3,120.00	£ 3,120.00	£ -	£ -
Bramley Youth Clubs	£ 1,200.00	£ -	£ 1,200.00	£ -
DAZL Bramley Dance Programme 2024	£ 3,861.00	£ -	£ 3,861.00	£ -
Breeze in the Park Event 2024	£ 11,400.00	£ 3,800.00	£ 3,800.00	£ 3,800.00
LS12 Creative	£ 6,270.00	£ 6,270.00	£ -	£ -
<b>Remaining balance per ward</b>	<b>£17,001.03</b>	<b>£2,187.59</b>	<b>£1,680.88</b>	<b>£13,132.46</b>

**Small Grants & Skips Budget 2024/25**

**TABLE 3: Small Grants 2024/25**

Project	Organisation/Dept	Amount requested
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Leeds Summer DalesBus 2024	Dales and Bowland Community Interest Company	£1,000.00
Summer Holiday Targeted Provision	Youth Service WNW	£2,910.00
<b>Total spent so far 2024/25:</b>		<b>£3,910.00</b>

**TABLE 4: Community Skips 2024/25**

Location of skip	Date	Total amount
Bramley Parochial Church Council	TBC	£260.00
Sandford Road, LS5 3BU - On the grass verge in front of the playground, Gilbert Close, LS5 3BX - On the grass, halfway down Gilbert Close, nearest house No 63	23 <sup>rd</sup> July	£397.68
<b>Total spent so far 2024/25:</b>		<b>£657.68</b>

### Capital Budget 2024/25

35. The Inner West Community Committee has a capital budget of **£1,957.27** available to spend. Members are asked to note the capital allocation summarised in **Table 5**.

**TABLE 5: Capital 2024/25**

Date	£1,957.27
Remaining Balance April 2024	£4,892.83
Capital Injection 2024	£
Capital Injection 2025	£
<b>Balance remaining</b>	<b>£1,957.27</b>

Capital Spend 2024/25	Total amount
Community Events in Armley and Gotts Park	£2,935.56
<b>Capital Balance Remaining</b>	<b>£1,957.27</b>

### Community Infrastructure Levy (CIL) Budget 2024/25

36. The Community Committee is asked to note that there is **£13,461.49** currently available to spend.

**TABLE 6: Community Infrastructure Levy (CIL) 2023/24**

	£
<b>Remaining Balance March 2024</b>	<b>£69,498.13</b>

<b>Injection 1</b>	<b>£</b>
<b>Total Available in 2024/25</b>	<b>£69,498.13</b>
Tennis Court Improvements – Burley Park	£10,876.64
Stanningley Park MUGA Resurfacing	£36,000.00
NWCA – Strengthening Local Connections & Centre Refurb Project	£9,160.00
Total Spend 2024/2025:	£56,036.64
<b>Remaining Balance 2024/25</b>	<b>£13,461.49</b>

## **Corporate Considerations**

### **Consultation and Engagement**

37. The Community Committee has previously been consulted on the projects detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

38. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

### **Council Polices and City Priorities**

39. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

40. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

41. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

42. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusion**

43. The Finance Report provides up to date information on the Community Committee’s budget position.

## Recommendations

### 44. Members are asked to note

- a. Members are asked to review the minimum conditions as set out in paragraph 15 of this report, consider whether any amendments are required and approve such conditions for operation in 2024/25. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.  
(Paragraph 15)
- b. Details of the Wellbeing Budget position (Table 1)
- c. Wellbeing proposals for consideration and approval (paragraph 21)
- d. Details of the projects approved via Delegated Decision (paragraph 23)
- e. Monitoring information of its funded projects (paragraph 27)
- f. Details of the Youth Activities Fund (YAF) position (Table 2)
- g. Details of the Small Grants & Skips budget Budget (Tables 3 & 4)
- h. Details of the Capital Budget (Table 5)
- i. Details of the Community Infrastructure Levy Budget (Table 6)

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**Report of:** Head of Locality Partnerships

**Report to:** Inner West Community Committee  
[Armley, Bramley & Stanningley, Kirkstall]

**Report author:** Patrick Mulcahy

**Date:** Tuesday 2<sup>nd</sup> July 2024

**To note**

## **Inner West Community Committee Update Report**

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### **Purpose of report**

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

### **Main issues**

#### **Updates by theme**

##### **Children and Young People: Champions Cllr C Gruen (as lead) and Cllr H Bithell**

3. The Children and Young Person Sub-Group will next meet once champions have been selected at this Committee meeting.

##### **Environment: Champion Cllr A Rontree**

4. The Environmental and Community Safety Sub-Group will next meet once Champions have been selected at this committee meeting.

##### **Cleaner Neighbourhoods Team Update**

5. An update will be provided for the next meeting.

## **Parks and Countryside Update**

6. Bramley Falls Park - Play Area Painting has completed
7. Broad Lane 5 a side posts have been installed.
8. Burley Park Improvements are still awaiting start.
9. Cragstone Rec play area and path improvements are still awaiting start.
10. Sandford Road play area improvements have completed.
11. Stanningley Park MUGA resurfacing is still awaiting start.
12. Armley bowling green bench has been installed.

## **Employment, Skills & Welfare: Champions Cllr J McKenna & Cllr T Hinchcliffe**

13. The service will provide an update every 6 months as per the agreement with the committee.

## **Community Safety: Champion Cllr T Hinchcliffe**

14. The Environmental and Community Safety Sub-Group will next meet once Champions have been selected at this committee meeting.

## **LeedsWatch**

15. This report covers the different types of incidents captured by CCTV operators in real time for the cameras located in the Inner West area committee, for the six-month period, 1st October – 29th March 2024.
16. The following cameras were used to capture incidents in the Inner West area;
  - 98 – Hawksworth Wood
  - 180 – Lay Lane
  - 181 – Lay Lane
  - 300 – Cragstone
  - 301 – Broadlea
  - 371 – Broadlea Hill
17. The introduction of the GDPR 2018 regulations reviewed the area of information sharing and therefore restricted the detail of what can be provided. As a result, the content of this report may not have the detail of specific incidents previously reported but provides a summary of the types of incidents within the area.
18. CCTV also contributes towards Police enquiries as requests are made for footage which may not have been observed “real time”. These incidents are not included in this report but can contribute towards arrests being made in the Inner West Area.

19. The Surveillance Camera Commissioner is appointed by the Home Secretary to ensure that surveillance camera systems in public places keep people safe and protect and support them.
20. Following changes to Data Protection legislation the council needs to ensure that all its CCTV systems are managed in line with the Commissioner’s recommendations to ensure there are no data breaches (this includes CCTV systems in all Leeds City Council assets including libraries, sports centres, council vehicles fitted with CCTV, etc.).
21. A dedicated CCTV compliance team has been established within Leeds City Council.
22. The compliance team also work closely with Information Governance to assist in ensuring all system owners are compliant with their codes of practice, policies, and procedures.
23. CCTV incidents captured 1st October – 29th March 2024.

Camera Number	98	180	181	300	301	371	Total incidents per category
Alarm Activation							0
ASB		5	3		1		9
Cash In Transit							0
Drugs			1				1
Enforcement					2		2
Fire		1			3		4
Health & Safety		1	1				2
Metro							0
Police Operation	1	2	3		3	3	12
Public Order					2	5	7
Road Traffic		1	1		1	2	5
Sexual Offences							0
Suspicious Events		1					1
Travellers							0
Theft		1	1				2
<b>Total Per Camera</b>	<b>1</b>	<b>12</b>	<b>10</b>	<b>0</b>	<b>12</b>	<b>10</b>	<b>45</b>

## Anti-Social Behaviour

### Armley – 21 Cases

24. Majority of these cases are linked to ‘Threats/actual violence’ and ‘Drug substance misuse/dealing’.

25. Unfortunately, issues have started again at Armley Leisure Centre with youths causing ASB and general disruption in and around the centre. LASBT are currently working closely with West Yorkshire Police, the centre and other partners to try and tackle the issues. The main aim is at interacting with the youths rather than a full-scale enforcement approach.

### **Bramley and Stanningley – 22 Cases**

26. Most of these cases are linked to 'Threats/actual violence' and so this form of ASB remains a high concern within the Bramley ward. We still have several youth related cases however general youth ASB and crime in the area is lower than previous levels we were experiencing. We continue to work closely with West Yorkshire Police and other partners to tackle these issues. We do currently have a number of legal cases ongoing in the area which are in the legal system and we are continuously working on to try and progress.

### **Kirkstall – 13 Cases**

27. 8 cases are in relation to noise complaints. On 2 of the cases, noise has been witnessed by Council Officers so Section 80 Noise Abatement Notices have been issued.

28. 1 case is in relation to a combination of noise & things being thrown at a neighbour's house.

29. 1 case is in relation to potential cuckooing concerns so we're working with Housing, Social Care & the Police to resolve the issue & it is likely a partial closure order will be pursued.

30. 2 cases are in relation to allegations of threats being made by one neighbour towards another.

31. 1 case in in relation to a neighbour dispute which the complainant feels is due to their ethnicity.

### **West Yorkshire Police**

#### **Armley**

32. Partnership working in ward due to increases in youth disorder, drug dealing and damage. We continue to work with partner agencies and are formulating an action plan to tackle the issue.

33. Ward officers have continued to monitor Armley Leisure Centre and immediate vicinity due to an escalation in Youth ASB.

34. NPT continue to work with partners in the ward, focusing on improving areas such as the Wythers, New Wortley, and Town Street.

#### **Bramley and Stanningley**

35. Officers have focused on targeting Anti-Social vehicle use and off-road bike/quad use, speeding and inconsiderate parking in and around identified hot spot areas within the Bramley area. Partner agency work is ongoing with tenancy action being taken on addresses where off-road bikes are being stored. Where possible, operations with traffic officers and the Off-Road Bike Team will take place.

36. Officers continue to work to disrupt and engage with nuisance youths in the area, particularly utilising Misuse of Drugs and Anti-Social Behaviour legislation. In addition, the NPT are working closely with LASBT, BACIL, and business at Bramley Shopping Centre to reduce the



level of theft and other offences. Where possible, work is ongoing to prevent and deter offenders from entering the centre.

37. Partner agency work is ongoing to protect vulnerable victims of cuckooing. Where necessary, we and said partners will look at applying for closure orders to protect vulnerable people. Officers will monitor those orders and take positive action against those that are in breach.

## **Kirkstall**

38. We are continuing to work with the Kirkstall ward councillors, members from Leeds City Council Anti-social behaviour team, Housing services and the police will be running some 'days of action'. These days will involve partners visiting the local community and discussing any issues or concerns they may have. This is vital work as not everyone is able to come to community meetings. There will also be skips that the local community can use on the day.
39. ASB involving off road motorbikes and quad bikes continues to be a concern for residents in the local area, there are several operations planned with the Leeds Off Road motorbike team to target those committing a nuisance and offending on motorbikes.
40. Officers in Kirkstall are working closely with partners such as housing and LASBT to protect those most vulnerable within our community. Where necessary, we and said partners will look at applying for closure orders to protect vulnerable people. Officers will monitor those orders and take positive action against those that are in breach.
41. NPT are committed to reducing anti-social behaviour and low-level crime at the retail centres, such as Savins Mill Way, Kirkstall Bridge, and Cardigan Fields.
42. NPT and partners continue to work with partners and other departments to tackle drug dealing in the ward. This is very much intelligence led. Partners and the public are encouraged to continue reporting to police or via Crimestoppers.

## **Health and Wellbeing & Adult Social Care: Champions Cllr K Ritchie and Cllr A Parnham**

### **Leeds Stop Smoking Service**

43. This service is effective in helping residents stop smoking and currently has no waiting list. You can refer through your local GP or simply refer yourself in: Get Started | Leeds Stop Smoking Services Plenty of Patient Resources, book yourself a Health Coach and a Supportive on Line Community is there to help and encourage you.

### **Stop the Loan Sharks!**

44. There have been reports of illegal money lending individuals and organisations unregulated by the Financial Standards Authority in the area who are targeting vulnerable residents on low incomes. They charge punitive rates and can meet slow payments with threats of menace. The ILM team have a free 40-minute training sessions as well as a whole host of resources such as posters, kids colouring books, key ring, pens and posters to illustrate where local families can go to get help and support if in debt to loan sharks. For more information please contact: Trish Cassidy [Trish.Cassidy@birmingham.gov.uk](mailto:Trish.Cassidy@birmingham.gov.uk)

### **Local Care Partnerships**

45. Local Care Partnerships which cover Armley, Bramley and Stanningly are revisiting their focus topics for 2024 and beyond. As well as ongoing Cost of Living Crisis work such as the successful mobile pop ups last year organised by Leeds City Council Housing, Local Care

Partnerships, Communities Team, Voluntary Faith and Community Sector and partners these multi-disciplinary teams are considering health topics which are prevalent within Inner West Wards such as Mental and Emotional Health and families Living with Obesity.

## **Armley and Bramley Rise Moodbuster Guides – People, Places and Activities to Raise Mood**

46. Two experimental guides for local LCC Hub Staff and partners have been produced which describes the services, organisations, people, places, tools and friendship groups to help local people lift and maintain their emotional health. These brief copies have proved popular. For a copy please contact. Jonathan.Hindley@leeds.gov.uk

## **Priority Neighbourhoods**

47. The Safer Stronger Communities Team are preparing for the Priority Ward Partnership Plan Meeting on 25<sup>th</sup> June which will include local Councillors and partners from across the Armley Ward. The meeting will cover; Social Progress Index and Local Data; The Neighbourhood Improvement Board; Safer, Cleaner, Greener; Children, Young People and Families; Health and Wellbeing; Community Voice and Engagement and Armley Town Street. A further report will be provided for the next Community Committee Meeting covering the PWPP in more detail.
48. Through the Armley Safer, Cleaner, Greener Partnership a sub-group has been formed to focus on the Wythers Park Estate which has several challenges and has historically had a low level of community engagement. The aim is to work with relevant partners and the community to identify challenges, priorities and opportunities, but also to increase engagement and community confidence in services. As part of this work, a multi-agency action day was organised and took place on Wednesday 29th May.
49. The day was well attended by local partners with Housing colleagues taking a lead on the day supported by Cleaner Neighbourhoods, Barca, Interplay Theatre, Police, and Communities Team. A door knocking exercise was undertaken across the estate to engage with residents and listen to their thoughts on the challenges and opportunities in the area. Interplay Theatre are running a project from summertime to engage with young people and families through activities, and the action day was used as an opportunity to promote the project.
50. This initial action day was just the start of a long-term focus and engagement strategy for the estate and the feedback from residents will be used by the Wythers Partnership sub-group to identify priorities and pieces of work that can address known challenges and hopefully improve outcomes for local people. Further updates will be provided to the Community Committee as this work develops.

## **Leeds City Council Youth Service**

51. The WNW team continues to deliver over 45 sessions per week with most aiming to give young people something positive to do as opposed hanging around the streets. Ongoing challenges around young people's involvement in anti-social behaviour have been jointly managed through our involvement in area tasking and partnership opportunities. The WNW

Youth Service Team continues to respond to issues highlighted in PWA Tasking Meetings by delivering mobile sessions in areas with reported youth nuisance. The WNW Team continue to work closely with the neighbourhood policing teams with some very positive intervention and partnership.

52. This quarter Leeds West Early Help Intervention team and Leeds Youth Service delivered a further 4 cohorts of the 90 Minute Project. The focus for the 90 Minute project is about tackling increased youth ASB and informing young people on gang culture, drug awareness, peer pressure & grooming, consequences of crime, underage drinking & disrespecting of public spaces.
53. The WNW Youth Service Team continues to support Project Shield which aims to enable a more positive, hopeful conversation with young people about serious youth violence and how to protect against it. The touring Knife Angel sculpture came to Leeds in February, to send a powerful message and spark conversations about knife crime in the city. The initiative was aimed at raising awareness of the issues around youth violence and knife crime while engaging with and educating young people about the risks to them and the impact on their communities.
54. New projects such as the Armley Leisure Centre Youth Club have been established and there has been a steady increase in attendance at existing sessions. In April the Youth Service took on the running of the Kirkstall Hawksworth Youth Project which attracts more than 50 young people each week.
55. We continue to work with partners to provide sporting opportunities including the Tuesday Armley Basketball Project with LDMA at Armley Leisure Centre, the successful basketball project at Leeds West Academy and several new boxing and self defence projects in Kirkstall and Armley.
56. We continue to work collaboratively with stakeholders to establish new pieces of work that meet the changing demands of young people. A recent example been the successful Year 6 Transition Programme which aims to support young people with the change to High School.

## **Town Centres Update**

### **Armley**

57. The Neighbourhood Centres Co-ordinator (NCC) in 2023 provided initial thoughts for the Placeholder – Armley Town Street Design. The draft ideas from all sources have now been prepared by Highways so in May the NCC joined the Highway's project leader to call in at all businesses in the town centre and Branch Road to advise that full consultation is scheduled to get underway this summer. All were encouraged to engage with the consultation and encourage staff and visitors to Armley town centre to also become involved to develop a scheme which works well for those dependent on the town centre.
58. A meeting was held with the Armley Action Team co-ordinator to confirm arrangements for trading on the pocket park when entertainments are not taking place there. Initial discussion was also held on processes for allowing markets to be held on Armley Moor.
59. Following meetings with overseers at Denison Hall, the NCC is pursuing a request for action from the Parks Team and CAMs to resolve the problem of a tree on Council land growing into

the roof of Denison Hall. It has been scheduled by Parks for removal but of course with other pressures on their time the need for speed must still be encouraged.

60. The NCC has linked AAT with the owner of the Bingo Hall site in the hope long term use of the site to benefit the town can be developed. At this initial stage both sides are supportive of the idea.
61. Responding to requests, frequent follow-ups are requested with Planning and the site owners on progressing development of the former Armley Clinic site. In May Planning confirmed: The application is all written and ready to go however, Planning are waiting for information from the applicant on the justification for the off-site affordable housing contribution and if acceptable, the s106 can be signed.
62. At the Tasking meeting the NCC has requested details of times of day when ASB is most prolific on Town Street. This will help with future efforts to make the town centre an increasingly enjoyable place to spend time, shop and socialise.
63. Capable Guardians are now undertaking patrols in Armley town centre.

### **Bramley and Stanningley**

64. At the last meeting of the Bramley Business Group it was agreed to ask if the Capable Guardians could extend their Armley remit to temporarily include Bramley Shopping Centre. This has since begun and in April the NCC visited some businesses in the shopping centre with the Capable Guardians team.
65. With leadership from the Police and implementation of many initiatives discussed at the meeting, ASB has reduced at the centre. Ward Members are now discussing a follow-up meeting with the police and businesses.

### **Kirkstall**

66. Since the walkabout at the start of this year, the NCC has not been involved in any new initiatives in Kirkstall. Without a trader's group in Kirkstall, the opportunities for partnership working are limited beyond businesses receiving the weekly Updates circulated to business contacts in all district centres.

### **Updates from Key Services**

#### **Community Hubs**

67. The last six months have continued to be busy with sites operating as warm spaces throughout the winter and Armley hosting a successful Healthy Holidays over Easter. We have seen the launch of the Art Doctor activity where customers are able to take part in a variety of activities whilst they are in the sites or to take away with them. Armley and Bramley Community hubs and Libraries also distributed several coats as part of the winter coat appeal, if anyone needs a warm coat, they can pop in and pick one up from the rail for free.

68. The Job Shops continue to see an increase in footfall with helping people who comes into the centres in finding work. In addition to the Job Shops at Armley and Hawksworth Wood we also do a pop up at Bramley Community Hub on Thursdays.
69. We continue to work with several partners, some of whom are currently doing surgeries within the hubs including, Money Buddies, New Wortley Community Centre, Barca and many more.
70. The wellbeing hub at Armley continues to be a success, this is a space that has been designated to work with the NHS to provide some of their services such as Maternity and 0 – 19 Children’s Health where there is a need for extra space in the community. The demand for the space is increasing so we are currently looking at the possibilities of other space being used.
71. We continue with our regular events with each hub hosting weekly story time and digital drop ins where our librarian team are on hand to provide advice and assistance on all things digital. In addition to our social zones where there is a structured activity placed each day with the help of our partners, we are also hosting weekly groups for ABCD promotion, Mental health support, ESOL sessions, Sewing, Men’s Mental Health Art Group, LGBTQ and What’s your Game? Games groups.
72. Work has begun on the development of a Family Hub at Armley Community Hub and Library, the purpose of family hubs is to bring together multiple organisations to make it easier for families to get the help they need.
73. Armley will also be hosting healthy holidays other the summer months, more details regarding this will be sent out shortly.

## **Housing Leeds**

### **Annual Tenancy Contact Update**

74. We are now in third and final year of the ATCI/NTCI pilot Programme. Process continues to go well within Inner West. We have in the region of 4K visits to undertake this year and all teams are currently on target or above target at the current stage.
75. We do anticipate that these will get harder to access as the year progresses, but we will look to take enforcement action through legal services to help gain access where needed. It’s important we do escalate these cases as these are the properties, we haven’t been able to access over the three years and in some cases longer.
76. We continue to pick up support and safeguarding issues highlighted from these visits and have put some important intervention in place for these residents.
77. Inner West are in a really good position and local teams have plans in place to achieve the targets set. To date Inner West have completed 772 successful visits across the three wards since April.

## **Walkabouts**

78. Local Teams should have now sent out invites to all ward Councillors and those residents who want to attend the walkabouts and block sweeps with their respective Housing Officer.
79. If other residents are interested in getting involved, then please contact your local Housing Office and we can pass your details through to the correct Housing Officer.

## **Waste**

80. We continue to see an increase of side waste around our high-rise flats and low-rise flats.
81. A polite reminder that resident should use the chute where possible and use the smaller bags i.e., regular and often.
82. For any larger items please utilise the bulky waste teams to remove these items or visit our Get rid of unwanted items ([leeds.gov.uk](https://www.leeds.gov.uk)) website. If you don't you are leaving yourselves open for enforcement action.
83. Residents are often leaving waste and its attracting vermin – we are doing our bit, please do yours.

## **Anti-Social Behaviour**

84. All teams continue to work together with LASBT, West Yorkshire Police and 3rd party organisation to help tackle and reduce crime related activity and Anti-social behaviour within Armley.
85. We still encourage all residents to report all Anti-Social Behaviour breaches by calling the Police and Leeds City Council. Residents can do this by reporting all Anti-Social Behaviour breaches by calling 0113 222 4402 (Weekdays, 9am to 5pm, except Wednesdays when we're open from 10am), Outside of office hours (6pm – 3:30am and weekends) – call 0113 376 0337 or reporting this online via [Report antisocial behaviour or hate crime - leeds.gov.uk](https://www.leeds.gov.uk) If you've been a victim of crime you should report this to the police on 101, or 999 if it's an emergency.

## **Armley Update**

86. Armley currently have 15 active cases across the ward which the most common theme being neighbour disputes.
87. We had our most recent Armley tasking meeting on Monday 20th May looking at Armley as a whole and on three main areas – Wythers Estate, Town Street and New Wortley area.
88. Main area of concern is the rough sleepers and ASB popping up at the high-rise flats just off Town Street. Local policing teams are still undertaking patrols and Housing are trying to establish who these individuals along with LASBT to take the appropriate action.

## **Bramley Update**

89. Bramley currently have 6 active cases across the ward with the most common them being related to Noise.
90. Partnership meeting continue with police, LASBT, social services to discuss problematic area's and strategies to combat this as a collective. We have been working with guardians for extra patrols in hot spot areas.

## Kirkstall Update

91. Kirkstall currently have 14 active cases across the ward which the most common theme being neighbour dispute and noise nuisance.

## Tenancy Engagement Offer

92. Following the dismantling of the Housing Advisory panels. The team who used to work in this department have been restructured which has seen our former Tenant Engagement Officers (TEO), Paul Densley, move to the stock condition team. We have now been allocated Rukhsana Mahmood as our new TEO and Rukhsana is keen to meet ward members and residents alike. We are still waiting on what the new role will look like, but Rukhsana will be the person to go to if you or other residents wish to set up any tenants and resident groups or wish to join the Housing Leeds tenant voice panel. The tenant voice panel will allow you to

- Consult with tenants and residents on services, policies and procedures.
- Help hold us to account on our performance.
- Make sure our engagement activity helps improve services.
- Help design services to meet the needs of customers.

## Tenant Portal/Golden Thread

93. The tenant portal pilot has gone well, and we are keen to see this progress and get more residents digital! All new residents are given the log in details at sign up and is open to existing residents via an online registration.

When you register to manage your tenancy online you can;

- book a non-emergency repair
- view the details of any repairs you've had done in the last 28 days
- view your up-to-date account
- download a statement
- view information about your tenancy
- request permission for a range of items such as keeping a pet or making alterations to the property

94. Those existing residents who do want to make use of the new tenant portal can do so by contact their local Housing Office who will be able to provide you with the required details and help you through this process or register online: [Manage your tenancy online \(leeds.gov.uk\)](https://leeds.gov.uk/tenancy)

95. In addition to the tenant portal, Resident who reside in High Rise building across the Inner West Wards can access the High-Rise Building Safety portal as well.

96. My High-Rise Building Safety is where you can find important safety information about your flat and block. This information is how we keep you, your neighbours, and your block safe. Within the hub you can:

- View building and fire safety information
- Raise building safety concerns.
- Request information and records in other formats
- [My High-Rise Building Safety | Leeds City Council](#)

## Area Updates/Good news Stories

### Armley

97. Work well underway to introduce a children's play area in between the Clyde blocks, this will also incorporate thermoplastic markings for children to play on. We are hoping that this groundwork will be completed in the next few weeks then we can get active Leeds in to the do

the markings.

98. Armley have recently had a successful multi agency community action day on the Wythers estate with CNT, Barca, Interplay, LASBT, Housing, localities and the tenant engagement team all attending. The day was a success in engaging with residents and advising of the services they can access. It was good to get their thoughts on the estate and how we can improve it. Whilst on site CNT were litter picking, cutting communal overgrown areas and generally tidy up of the estate which made a big difference visually.
99. The Reema Programme (Raynville's) continues to go well, and residents are engaging in quality conversations in looking at rehousing and how we can help them with this.
100. The lift upgrade works at Westerly Croft and Rise remains on course for completion by the targets set. The Right-hand side lifts are now complete and just waiting for the hand over before we can put these in service. These lifts will service all floors once completed.
101. Housing Officer income working hard to support tenants in financial hardship to maximise their income, tapping into food parcels and fuel vouchers. Food parcels now kept on site locally for delivery to those customers who cannot travel.
102. Planned works have an existing project to change the locks to the communal doors on all A1F flats to help improve access and fire safety.

## **Bramley**

103. Bramley are at full capacity for housing assistants, but we will have a housing officer vacancy in the next few weeks which will be included in the next round of recruitment.
104. Following a referral to strategy and investments improvements have been to pathways on Landseer Road to make a pathway more accessible to the public.
105. ATCI blitz continue to keep us ahead of target for this financial year and help improve presence on the estates within Bramley to provide additional support to residents.
106. Further HSF funding award means the team are now working to identify residents that could qualify, gathering income and expenditures and providing additional information regarding financial support available to them.
107. Fortnightly training sessions have been set up with the Housing Officers on a variety of topics, to improve the team's knowledge, learn from each other and go back to basics. The team have enjoyed these interactive sessions and have discussed learning outcomes with the residents.
108. Partnership meeting continue with police, LASBT, social services to discuss problematic areas and strategies to combat this as a collective. We have been working with guardians for extra patrols in hot spot areas.
109. Garage project continues as we continue to work through shortlists and clear garages for new offers to be made.

## **Kirkstall**

110. Works now almost completed to Moor Grange Court high rise block which has included full external insulation programme and works to heating and walkways.
111. New heating systems and sprinkler systems installed at the Claytons high rise blocks.



112. Income Housing Officer working closely with tenants across the area to maximise their income.
113. Team almost fully staffed with a part time Housing Officer vacancy and Housing Assistant vacancy being recruited to currently.
114. Scheme justification forms continue to be submitted to our capital delivery team to attract investment across the area.
115. On target to achieve appropriate level of successful annual tenancy check ins. Work going on to organise team efforts across the whole area to see as many tenants as possible.
116. Local team continue to support the development of tenants' participation at Claytons high rise.
117. Final round of Housing Advisory panel bids being implemented across the area.
118. We continue to let out garages across the area increasing revenue for the Council.

### Inner West Housing Advisory Panel

Budget for 2023/24	£44,618.34
Carry Forward from 2022/23	£12,781.37
<b>Total 2023/24 Budget</b>	<b>£57,399.71</b>

Approved Budget Spend 23/24	£57,648.92
<b>Available Budget</b>	<b>£249.21</b>

HAP	Number of projects submitted	Number of projects approved	Amount committed by Panel	% Committed
Inner West Total	37	29	£57,648.92	100.43%

### Community Engagement: Social Media

1. **Appendix 1** provides information on posts and details recent social media activity for the Inner West Community Committee Facebook Page.

### Corporate Considerations

### Consultation and Engagement

1. The Community Committee has, where applicable, been consulted on information detailed within the report.

### Equality and Diversity/Cohesion and Integration

2. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that

the wellbeing process for funding of projects complies with all relevant policies and legislation.

### **Council Polices and City Priorities**

3. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
  1. Vision for Leeds 2011 – 30
  2. Best City Plan
  3. Health and Wellbeing City Priorities Plan
  4. Children and Young People’s Plan
  5. Safer and Stronger Communities Plan
  6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

4. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

5. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

6. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusions**

7. The report provides up to date information on key areas of work for the Community Committee.

### **Recommendations**

8. The Community Committee is asked to note the content of the report and comment as appropriate.

### **Background documents<sup>1</sup>**

9. None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.



## Inner West Community Committee

### FACEBOOK highlights

26<sup>th</sup> February 2024 – 5<sup>th</sup> June 2024

## Appendix 1

### Inner West Community Committee

Since 26<sup>th</sup> February 2024 the Inner West Community Committee Facebook page has gained: **17 new followers**, and now has a total of **1,944 followers**.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments, or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!

The most popular post since the 26<sup>th</sup> February 2024 is the post promoting the Armley Forum. It has received 1 likes and shared 11 times and has reached a total of 1,000 people.

The following below are screenshots of the most popular three posts since the 26<sup>th</sup> February 2024. Alongside this are the figures for how many people were 'reached' and how many people 'engaged' with the post.

## 1st Place – Armley Forum Post

**Armley Forum Post: 1,000** people had this post delivered to them with **13** likes, comments and shares.



Leeds City Council Inner West Community Committee

Publicis

19 March ·

Join us tonight for the Armley Forum at the Armley Hub. Check out the agenda below!



Chair: Councillor Jim McKenna

No.	Agenda Item	Lead(s)
1.	Welcome and apologies	Cllr McKenna
2.	Police Update – Neighbourhood Policing Team	West Yorkshire Police (WYP)
3.	Housing update – Housing Leeds	Paul Hodges – Housing Team Leader
4.	Armley Town Street – LCC Highways	David O'Donoghue – LCC Highways
5.	Planning Update – Theaker Lane Clinic	Michael Doherty – LCC Planning
6.	AOB: Next Steps and closing remarks	Cllr McKenna
7.	Date and time of next meeting: TBC	All to note

## 2<sup>nd</sup> Place – Bramley Forum

**Armley Leisure Centre: 580** people had this post delivered to them. There were **7** likes, comments and shares.



Leeds City Council Inner West Community Committee

Publi

| ? · 28 March · 🌐



Join us for the Bramley Forum on Thursday 04 April 2024. Check out the agenda below!

The banner features the Leeds City Council logo on the right and a stylized speech bubble logo on the left containing the text 'Community Committee'. Below the logos, the text reads: 'Bramley Forum', 'Thursday 4<sup>th</sup> April, 7pm-8.30pm', and 'Eric Atkinson Centre, Wellington Gardens, Bramley, LS13 2JA'.

**Chair: Councillor Caroline Gruen**

No.	Agenda Item	Lead(s)
1.	Welcome and apologies	Cllr Gruen
2.	Police Update	West Yorkshire Police
3.	Housing Update	Jessica McCulloch – LCC Housing
4.	SEND Provision in Schools	Kirsty Quayle - LCC
5.	AOB: Next Steps and closing remarks	Cllr Gruen
6.	Dates and times for future meetings: TBC	All to note

### 3<sup>rd</sup> Place – Trip to Herd Farm

Trip to Herd Farm: 479 people had this post delivered, with 2 likes, comments and shares.



Leeds City Council Inner West Community Committee

Pub

29 April

**NXT STEPS**  
**RESIDENTIAL**  
**TRIP TO**  
**HERD FARM**  
**ACTIVITY**  
**CENTRE**

FULLY FUNDED BY NCS!

NXT STEPS  
FUNDED BY

To register your interest for the trip, please scan here and follow the link:

HERD FARM ACTIVITY CENTRE  
14TH-16TH JUNE  
FOR 16-17 YEAR OLDS NOT IN EDUCATION

Experience a range of outdoor activities including:

- Inflatables
- Assault Course
- High Ropes Aerial Challenge
- Team Challenges
- Nightline

During the weekend you can build your confidence, make new friends, learn new skills, make unforgettable memories and more!



**Report of:** Head of Locality Partnerships

**Report to:** Inner West Community Committee  
(Armley, Bramley and Stanningley and Kirkstall)

**Report author:** Patrick Mulcahy

**Date:** Tuesday 2<sup>nd</sup> July 2024

**For decision**

## **Community Committee Youth Summit/Youth Activity Fund Consultation Report**

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### **Purpose of report**

1. The report provides the Inner West Community Committee with an update on the Community Committee Youth Summit.
2. The report provides the Inner West Community Committee with an update on the Youth Activity Fund Consultation.
3. The report asks the Inner West Community Committee, that consultation with young people, conducted via the Youth Summit and Youth Activity Fund survey, informs the Youth Activity Fund spend for the 2024/25 financial year.

### **Main issues**

4. Each Community Committee has been allocated a Youth Activity Fund which it is responsible for administering. The Youth Activity Fund has been made available to provide local activities for children and young people aged 8-17 years across the city.
5. The Youth Activity Fund requires the engagement and participation of children and young people in the decision making and evaluation of the fund. Children and young people are involved in the funding process and advise Community Committees on the activities they would like to take part in, in their respective areas.
6. The Youth Activity Fund can provide money for activities that offer opportunities for play, arts, sport and culture, which enable young people to have fun, get creative and have new experiences both after school and during the school holidays.

7. Youth Summits are an opportunity for young people aged 8-17 years living in Leeds to learn about local democracy, as well as influence the decision making of the Youth Activity Fund, by taking part in a consultation exercise that informs the Community Committee's budget spend.
8. Building on a commitment to engage and involve children and young people in decision making in their own communities, young people get involved in choosing which activities should be supported by the committees.

### **The Future of Youth Summits**

9. The pandemic provided us with an opportunity to reflect upon the Youth Summit model and consider how we adapt responses and approaches to meet the needs of young people in our respective communities, as well as reviewing the aims and objectives for the Community Committee Youth Summits.
10. Following meetings with officers from the Communities Team, the Voice & Influence Lead for Children & Families and the Youth Service, a standardised baseline approach was agreed in 2022, that set out clear aims and objectives, as well as demonstrating measurable and specific outcomes.
11. These aims and objectives were subsequently agreed with our Executive Board Member, Community Committee Champions and Community Committee Chairs and discussed with Children & Families Sub Groups. These same aims and objectives were applied to Youth Summits in 2023.

### **Aims/Objectives from the Youth Summits and Youth Activity Fund Consultation**

12. Standardised baseline for all Youth Summits/Youth Activity Fund consultation:
  - Age range of young people 8 – 17 years (links to the Youth Activity Fund Budget delegation to the Community Committees).
  - Opportunity to learn about local democracy & take part in the decision-making process/influence Youth Activity Fund Budget spend for the Community Committees.
  - Promote the Youth Council and the various Youth Matters Groups throughout the city.
  - Build relationships with schools/partners and provide an opportunity for networking.
  - Consult with as many young people as possible (hybrid approach) by ensuring that alongside the Youth Summits, other YAF consultation is coordinated (i.e., via online consultation/Breeze Summer Events).
  - Ensure we are engaging with a diverse range of young people from different backgrounds and not just young people who are academically inclined, or naturally engaged with these types of events.
  - Provide feedback on Youth Summits/other consultation methods via a "You Said, We Did" Youth Summit Report, that clearly outlines in each respective committee area, exactly what projects have been funded, or proactively commissioned from the Youth Activity Fund Budget.



## How we Measure Success

13. Standardised baseline for all Youth Summits/ Youth Activity Fund consultation:

- How many young people have been involved in the physical summits?
- How many young people have been involved in other forms of Youth Activity Fund consultation?
- How many schools/organisations have been involved in bringing young people along to the Youth Summits and/or involved in any other consultation?
- How many projects have been funded, or proactively commissioned from the Youth Activity Fund Budget as a result of the Youth Summits/and or Youth Activity Fund consultation?
- Has the “You Said, We Did” Youth Summit Report been prepared and delivered?

## Reflections from the Youth Summits/Youth Activity Fund Consultation

### Youth Summit

14. Localised conversations have been taking place regarding the Inner West Community Committee Youth Summit, in accordance with the Children’s Champion and Children & Families Sub Group.
15. As we appreciate and understand that each community is different, the specific arrangements for the summit have been worked through, using a collaborative approach and progressed by officers in the Communities Team, the Voice & Influence Team and the Children’s Champion, with the Inner West Community Committee Youth Summit taking place on 24<sup>th</sup> October 2024
16. A key objective for the Inner West Community Committee is that we engage with a wide variety of young people and that this engagement reflects the true diversity of the area, not just young people who are academically inclined, or naturally engaged with these types of events.
17. With this in mind, The Communities Team attended the SEND Youth Summit, alongside the Voice & Influence Team, to consult with young people that have special education needs & disabilities. At the SEND Youth Summit which took place on the 14<sup>th</sup> November 2023, the Community Committees engaged with 36 young people that have special educational needs & disabilities, from Green Meadows Academy, Brigshaw Partnership, John Jamieson, Oulton Academy and West SILC: [SENate Evaluation 2023 \(cloudinary.com\)](#)
18. As there was very little interest in a specific LGBT+ Youth Summit event that covered the whole of the city, the Communities Team decided to take a different approach to engaging with young people who identify as LGBT+. Our offer was that we would, if requested, go out to an organisation, at a time that was suitable and convenient to young people, to chat informally about local democracy, whilst also completing the consultation survey. In the Inner West Community Committee area, the Communities

Team went out and spoke to young people from the Barca-Leeds organisation on the 14<sup>th</sup> May 2024, engaging with 8 young people who identify as LGBT+.

19. At the Inner West Community Committee Youth Summit we also had 1 young people in attendance that were home schooled. The plan is that we aim to increase these numbers in 2024, by working with the Youth Service.
20. Another key objective for the Inner West Community Committee Youth Summit is that we promote the Youth Council and the various Youth Matters Groups throughout the city. This was done at the event on the 24<sup>th</sup> October 2024
21. Primary schools continue to find it easier to make the commitment to attend the Youth Summits, which is understandable, although at the Inner West Community Committee Youth Summit we had representation from Secondary Schools. All wards have been represented by schools and organisations that make up the committee area.
22. At the Inner West Community Committee Youth Summit, we engaged with 37 young people.

### **Youth Activity Fund Consultation**

23. Alongside the physical Youth Summit, the Communities Team also created a consultation survey for young people, as another objective is that we, “consult with as many young people as possible (hybrid approach), by ensuring that alongside the summits, other consultation is coordinated; for example, online consultation, Breeze Summer Events”: <https://surveys.leeds.gov.uk/s/H5X5TG/>
24. This online survey has been circulated far and wide throughout the committee area and has been created using some new & innovative ways of engaging with young people, such as creating a QR code that directs young people straight to the survey, after being scanned with a Smartphone.



25. The Inner West Community Committee received 190 survey responses to the Youth Activity Fund Consultation Survey. The vast majority of these were completed online, however some of the survey responses were completed in paper format at the Breeze Summer Events in 2023 and Youth Service’s Activity Day’s.
26. The consultation survey ran from September 2023 until the 31<sup>st</sup> March 2024, with the feedback from young people collated. This will, in principle, inform the Youth Activity Fund Budget spend for 2024/25.

### **Measurement of Success**

27. Below are some key facts and figures from the Inner West Community Committee Youth Summit and Youth Activity Fund Consultation. These are provided in response to the standardised baseline measurement of success, agreed with Children's Champions and Community Committee Chairs.

- 37 young people have been involved in the physical summits.
- 190 young people have been involved in other forms of Youth Activity Fund consultation.
- 8 schools/organisations have been involved in bringing young people along to the Youth Summits and/or involved in any other consultation.
- 2 projects have been funded, or proactively commissioned from the Youth Activity Fund Budget as a result of the Youth Summits/and or Youth Activity Fund consultation.
- The "You Said, We Did" conversation took place at the Youth Summit & the Youth Summit Report will be discussed with appropriate audiences.

28. The report, referenced as the Youth Summit/Youth Activity Fund Consultation Report, is the Community Committee "You Said, We Did" Youth Summit Report outlined above. Further conversations will take place with young people at appropriate opportunities over the coming months, regarding the Youth Summits and Youth Activity Fund Consultation, after the report has been discussed with the Inner West Community Committee.

### **Lessons Learned**

29. The proposal is that all feedback from the Community Committee Youth Summits will be analysed, with a review taking place once all the events have finished, in a Community Committee Youth Summits: Lessons Learned meeting, with the Executive Board Member and Children's Champions.

30. A report will also be taken to the Community Committee Chairs Forum.

31. As we are keen that we continue to work closely with the Children's Champions to develop the Youth Summits across the Community Committee areas, these conversations and feedback will help inform the Youth Summits in the next municipal year.

### **Youth Activity Fund Consultation Survey Recommendations**

32. The consultation surveys submitted by young people from the Youth Summit and online survey in the Inner West Community Committee area, suggest the following Youth Activity Fund priorities for 2024/25:

- a. Youth activities on offer in local venues such as community centres, youth clubs and sport centres and a mix of indoor and outdoor activities.

- b. Majority of provision taking place regularly after school, on weekends and school holidays.
- c. Ensure the activities are fun, active and create new friendships. Good quality staff should be delivering the events.
- d. Popular activities included;

- 1. Sport
- 2. Cooking
- 3. Youth Clubs

33. It is recommended that any projects funded by the Inner West Community Committee from the Youth Activity Fund, focus on these key themes and activities in 2024/25.

34. To ensure that the Inner West Community Committee can make an informed decision when being asked whether they support funding for projects from its Youth Activity Fund, the Communities Team will advise the committee if the project meets the priorities identified by young people because of consultation that has taken place.

### **Appendix 1: Infographic outlining the Youth Activity Fund Consultation Survey**

Appendix 1 is attached with this report.

### **Corporate Considerations**

#### **Consultation and Engagement**

- 2. Community Committee Chairs, Children's Champions and Community Committees have previously been consulted on the Youth Summit proposals and Youth Activity Fund survey.
- 3. The survey has been promoted far and wide across the Community Committee area, with publicity being posted on the Community Committee Facebook page, publicity being sent out to all school & cluster contacts, youth groups and any other organisations that are funded, or work with young people in the Community Committee area, as well as being circulated to local Councillors and the committee mailing list.

#### **Equality and Diversity/Cohesion and Integration**

- 4. All Youth Activity Fund funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

#### **Council Polices and City Priorities**

- 5. Projects submitted to the Community Committee for Youth Activity Fund funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
  - 1. Vision for Leeds 2011 – 30
  - 2. Best City Plan

3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

6. Aligning the distribution of Community Committee Youth Activity Fund funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

7. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

8. Risk implications and mitigation are considered on all Youth Activity Fund applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusion**

9. The Youth Activity Fund Consultation Report provides up to date information on the Community Committee's Youth Activity Fund consultation survey position and invites committee members to use the consultation to inform its Youth Activity Fund spend for 2024/25.

### **Recommendations**

10. Members are asked to note:
  - a. Reflections from the last 12 months (paragraphs 14 – 31).
  - b. Details of the Youth Activity Fund consultation survey (paragraphs 32 - 34).
  - c. That the Youth Activity Fund survey informs the Community Committee's Youth Activity Fund for 2024/25.
  - d. That any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund Consultation Survey in 2024/25.

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# Inner West Youth Activity Fund Consultation 22/23



The Communities Team and Leeds Youth Service have consulted with 56 young people in the Inner West area of Leeds.

Young people were asked what activities they would like local councillors to fund in their own communities.



## Where?

### Inside vs. Outside

The majority (52.5%) wanted a variety of activities inside and outside



### Local vs. Away

22.5% voted to have projects nearby and 27.5% wanted activities away from where they live (50% wanted both)



## When?

School Holidays was the most popular time for activities



Weekends were second choice



After School (before 6pm) came in third



Evening (after 6pm) was the least popular option

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